

HOLCOMBE ROGUS PARISH COUNCIL
Minutes of the November Meeting
Held in the King George V Memorial Hall on Thursday 29th November 2024
At 7pm
APPROVED

11.1	<p><u>Present:</u> <u>Councillors:</u> Adam Pilgrim (Chairman), Nikki Orchard, Frances Freeman, and Sally Barker Jackie Lyons Parish Clerk/RFO District Councillor Jane Lock Mr G Czapiewski (P3 Co-ordinator)</p> <p><u>Apologies:</u> District County Councillor Ray Radford & Councillor James Anderson</p>	ACTION TO BE TAKEN
11.2	<u>Declaration of Interests:</u> No interests declared	
11.3	<p><u>Minutes of Previous Meetings and Matters arising</u> The October Minutes were approved and signed by the Chairman as a true and correct record and unanimously approved by all Councillors. Emergency Plan – Requested a further meeting to discuss in more detail. Community Transport – To discuss further in January meeting.</p>	<p>AP</p> <p>GC</p> <p>GC</p>
11.4	<u>Environment</u>	
11.4.1	<u>PROW:</u> Gate on footpath 15 in need of repair. Frances has spoken to the land owner and has said he will	FF
11.4.2	fix it. <u>Canal Report</u> Nothing to report	
11.5	<u>Highways</u>	
11.5.1	To report on work carried out by Highways Dept – <i>Awaiting update from Rupert Snook.</i>	JL/RS
11.5.2	To receive reports of repairs.	
11.16	<u>Planning</u>	
11.6.1	<u>Applications to be discussed:</u> <i>No applications to list</i>	AP
11.6.1.2	<u>MDDC Decisions:</u>	
11.6.1.3	24/01447/FULL erection of a roof over existing livestock yard (2) at West End. <i>Parish Council</i>	
11.6.1.4	24/01526/CAT Reduce the crown of 1 Oak tree by 3-4m within the conservation area. Home Farm Cottage. <i>Parish Council raised concerns on the land drain. No objections raised.</i>	
11.7	The Mary Fewings Playpark	
11.7.1	October monthly inspection comment: No outstanding issues	

11.8 Clerk/Finance

11.8.1 The following income had been received:

Oct interest £24.56

11.8.2 Precept Discussion – *All agreed to increase by 2%*

11.8.2.1 Expenditure to be approved

11.8.2.2 Vision ICT - £407.70 *Approved at meeting*

11.8.2.3 Jackie Lyons Expenses. Ink Cartridges x 2 £39.99 *Approved at meeting*

JL

11.8.3 Expenditure paid out of Committee:

11.8.3.1 Holcombe Rogus Village Hall Grant £1500 approved – *Approved on 24th Nov*

11.8.3.2 MDDC – emptying of litter bin May – Oct £156.00 – *Approved 1st Nov*

11.8.4 The Chairman signed the monthly bank reconciliation for October.

11.8.5 The October summary of accounts was discussed and approved and signed by the Chairman.

11.8.6 Leslie Findlay will be removed from the account in due course once Mrs Jackie Lyons has been added to the account. *Ongoing – Cllr Adam Pilgrim in contact with Nat West, awaiting further forms to complete in order to add Jackie Lyons and remove Leslie Findlay.*

11.9 Training

Three online courses booked for Jackie Lyons – *Now completed all three.*

11.10 **Matters Brought Forward for information or agenda**

ALL

Councillor vacancies of which there are two

Date for Risk Management Meeting – *Tuesday 7th January @ 10am with Cllr Adam Pilgrim & Francis Freeman.*

Email sent to Borden Gate Parish Council – *Confirming unavailability of Cllrs to attend the 'Councillor Training Event Plan' in January. A further training date has been issued for June 2025.*

Future Meeting

The next meeting will be on Thursday 23rd January at 7.00pm.

Adam Pilgrim

Chairman

Holcombe Rogus Parish Council