

HOLCOMBE ROGUS PARISH COUNCIL

Minutes of the April Meeting

**Held in the King George V Memorial Hall on Thursday 25th April 2024 at 7.40pm
following the Annual Parish Meeting**

APPROVED

- 4.1 **Present:** **ACTION
TO BE
TAKEN**
Councillors: Adam Pilgrim (Chairman), Nikki Orchard, Frances Freeman, Sally Barker, Jane Lock, & James Anderson
District Councillors Gill Westcott & Jane Lock
Parish Clerk/Responsible Financial Officer (RFO) Mrs Leslie Findlay
Apologies:
Parish Councillor: Rupert Snook

OPEN FORUM

No matters were raised.

- 4.2 **Declaration of Interests:** Cllr Barker declared an interest in item 4.9.3.1
- 4.3 **Minutes of Previous Meetings and Matters arising**
The March Minutes were approved and signed by the Vice Chair as a true and correct record and unanimously approved by all Councillors.
- 4.3.1 Clerk had contacted Mark Baker (Canal Warden) and he was extremely grateful for the offer of the grant and will look at a suitable project. One suggestion was to assist with the funding for a new Community boat.
- 4.4 **Chairmans Report**
The Chairmans report is available to view on the website and was given at the Annual Parish Meeting
- 4.5 **Environment**
Public Rights of Way: report available to view on the website
Canal Report – report available to view on the website
- 4.6 **Highways**
- 4.6.1 The drain underneath the road by Wiseburrow Farm has been jetted by DCC but there is still water across the road and some dangerous potholes. The farmer has cleared one ditch with one more to do. DCC had also found another stream underneath the road. Everyone is reminded to keep reporting the potholes and if possible, use “3 words” to locate the exact spot on the DCC website.
- 4.6.2 **Road Closure**
Road from Tracebridge to Brinscott Cross -8th May to 5th July. *To enable phase 2 of works. Ditch realignment and improvement works and the installation of a new culvert under the highway.*

4.7 Planning

4.7.1 Decisions taken by MDDC:

24/00166/PNAG Prior notification for the erection of an agricultural storage building at land East of Battens Cottage. – *Agricultural/Forestry approval of prior approval*

24/00332/FULL Conversion of barn to ancillary residential accommodation at Russells – *granted full planning permission with conditions*

24/00210/PIP Permission in principle for the erection of a dwelling at 29 Fore Street. *Approval of permission in principle with information to be submitted if any potential future technical details consent application.*

4.8 The Mary Fewings Playpark

The monthly inspection in March highlighted a missing cap on the multi-unit. *To be replaced with a cap from the spares held by the Chairman.*

AP

4.9 Clerk/Finance

4.9.1 Income received since the last meeting:

Monthly interest in March £18.89

Precept - £6127 (first instalment)

VAT reclaimed £1066.17

4.9.2 It was resolved that the following expenditure was approved for payment by the RFO:

Amount £	BACS/cheque	Payable to	Comments
Expenditure approved by Chairman and Clerk outside of Council meeting:			
4.9.2.1 177.00	Taken out of Precept	DALC	Agreed in October Meeting for MDDC to pay the DALC membership from Precept. *
4.9.2.3 123.00	BACS	M Gabriel	First strimming & spraying
Expenditure approved at the Meeting:			
4.9.3.1 43.98	BACS	S Barker	Cllr expenses
4.9.3.2 9.50	BACS	L Findlay	Clerk expenses
4.9.3.3 156.00	BACS	MDDC	Playpark bin emptying Nov 23 - Apr 24
4.9.3.4 36.00	BACS	DALC	Cllr Freeman code of conduct course

- The DALC membership reduction did not include vat as this had been omitted by DALC when they sent the invoices to MDDC

4.9.4 The Summary of Accounts as at 31st March 2024 were approved and signed by the Chairman.

4.9.5 The Bank Statements for March were reviewed and signed by the Chairman.

4.9.6 The Internal Report had been circulated and all actions required have been completed.

4.9.7 The Annual Governance Statement was discussed by the Councillors and unanimously approved and signed.

4.9.8 Section 2 of the Annual Statement was inspected by the Councillors and approved for signature.

4.9.9 The Asset Register was reviewed and signed by the Chairman.
All documents are available to view on the website.

4.10 **Correspondence**

All correspondence had been circulated to the Councillors.

4.10.1 The invitation to join the Rural Village Services Group for £50 per annum was declined.

4.10.2 Cllr Barker will be representing HRPC at the tour of the Waste and Recycling Unit at Carlu Depot on the 16th May.

4.11 **Matters brought forward for information or future agenda.**

4.11.1 Councillor vacancies. - We have two vacancies, if anyone is interested, please contact the Clerk for further information. **ALL**

4.11.2 D Day Commemoration– HRPC will be represented by Cllrs Barker and Freeman at the raising of the Flag at Phoenix House on the 6th June.

4.11.3 Councillors agreed that the only posters that should be put on the village telegraph poles are for publicising events in the village, not for firms advertising.

4.11.4 After the DRIP presentation Councillors have requested for Clerk to enquire from SW Water the number of storm overflows that have occurred in the past year at the Holcombe Rogus Sewage works. **LF**

Outfalls near rivers can be viewed at <https://theriverstrust.org/sewage-map>

Two locations were identified on the map permit SWWA2475.

In 2023 The first showed an overflow spill of 62 times for a total of 569.54 hrs and the second showed an overflow spill of 65 times for a total of 150hrs. Both discharging into the river Lyner.

There being no further business the meeting closed at 8.19 pm. The next Full Council Meeting will be the Annual Meeting on Thursday 23rd May 2024 at 7pm. **ALL**

Adam Pilgrim
Chairman
Holcombe Rogus Parish Council